

**Special Education State Advisory Committee (SESAC)**

**General Meeting November 16, 2015**

**MINUTES**

**Present**

Kelly Meissner-Chair  
Rhonda Creecy-Co-Chair  
Leanne Carmona  
Dori Flynn - by phone  
Kathy Barazotto  
Marjorie Guldán  
Ty Blackwell  
Neal Lichter  
Marcella Franczkowski

**Absent**

Dawn Koplos  
Carol Strootman  
Yvonne Hu Cotto  
Dawn Koplos  
Sarah Wayland-unable to attend  
Brian Fausel  
Rebecca Rider  
Maura Taylor  
Valerie Ashton-Thomas – out of town  
Rachel London-conflicting meeting  
April Edwards-office conflict  
Martha Goodman  
Kathy Kaufman

**Staff Present**

Carmen Brown

**Guests**

Paul Dunford - SSIP  
Carol Quirk- SSIP  
PG SECAC – Pam Talley

Meeting began at 10:07am with Introductions of all members present and on the phone

<b>Topic</b>	<b>Minutes from October</b>
<b>Discussion</b>	
<b>Recommendations</b>	Motion, seconded, and accepted.
<b>Action</b>	RACHEL and transition Council on AGENDA for a subsequent meeting
<b>Follow-Up</b>	
<b>Topic</b>	<b>Introductions – new member Ty Blackwell from DJS</b>
<b>Discussion</b>	
<b>Recommendations</b>	
<b>Action</b>	
<b>Follow-Up</b>	
<b>Topic</b>	<b>MLL Chat Space Updates</b>
<b>Discussion</b>	Kelly provided an explanation and summary sheet on the “how to’s” of the Chat space on MLL available. We will begin to post SESAC documents on the space and use it for “chats”
<b>Recommendations</b>	
<b>Action</b>	
<b>Follow-Up</b>	

<b>Topic</b>	SSIP Updates – Carol Quirk
<b>Discussion</b>	Planning the “plan” right now. Indicator 17 related to increasing the capacity to implement, scale-up and sustain evidence based practices that will result in improved outcomes for kids. Phase 1 – last year. Looked at gaps – most significant gaps in math scores. Strengths and areas for improvement of the MSDE infrastructure were identified. Plan due to the Federal gov’t by April 1.
<b>Recommendations</b>	Consideration of the involvement of families earlier on in the Points of Implementation (perhaps on the Implementation team). When the plan is at the LSS level, families need to be included in the discussions. Collaboration of general and special education needs to be communicated clearly to the LSS. Inclusion of experts with special education/specialized instruction experience. More information to parents will increase trust.
<b>Action</b>	Education requested for SESAC on SWIFT and other acronyms DSE/EIS uses.
<b>Follow-Up</b>	Get Carol Quirk on SESAC agenda for January.
<b>Topic</b>	<b>Survey for SECACs &amp; Training for SECACs</b>
<b>Discussion</b>	SESAC would like to understand issues in the counties and with SECACs so that it can better support the work of advising the locals and the State Department.
<b>Recommendations</b>	Expand survey to SPED Directors
<b>Action</b>	Add questions: How do they disseminate the information? Do people know how SECAC would help them, advocacy vs advisory?
<b>Follow-Up</b>	Trust between Special Ed and parents; develop SPED Director survey as well. Ask questions about: priorities, how often sped mts with SECAC Board, is there a SPED update, challenges, what should look different, how do you communicate procedural guidelines, good working relationship with SECAC chair?
<b>Topic</b>	<b>SPP/APR</b>
<b>Discussion</b>	Review of Part B Indicators, Quick Reference Guide, process of reviewing and providing guidance on indicators.
<b>Recommendations</b>	
<b>Action</b>	
<b>Follow-Up</b>	
<b>Open Discussion</b>	Pathfinders offered to post all SECAC mtgs on their website. Parents Place can do the same.
	Parents Place accepting leadership applications (6 all day sessions) English and Spanish will run concurrently

December & January mtgs: Mtgs will be held at MDSE for SPP/APR

Future Mtgs: Rachel London on: Transition Council work on Transition  
McKinney Vinto Homeless Education Act discussion  
Gretchen Rockafeller – Carroll Co. SECAC

SESAC meeting adjourned at 12:40pm with motion, second and vote by all members present to adjourn.